

Attendance School

- Students will receive "no grade" (NG) if absences/tardies are not made up or excused after the threshold for each is met. An NG differs from an F in that NG does not figure into the student's overall GPA. However, both NG and F result in loss of credit. For athletic eligibility purposes, student government, and other programs that have a minimum GPA requirement, NG is counted as a failing grade.
- Absences due to suspensions or confinement in county detention do not need to be made up. However, assignments from each class must be made up according to individual teachers' disclosures.
- The "make-up" of unexcused absences, tardies or way lates in attendance school does not excuse students from completing the class work and assignments.

Attendance School Schedule			
When:	Credit to receive:	Where it is held:	Sessions begin:
Friday Mornings 7:15 - 8:15	1 hour	Room M3	First week of school
Friday Pack Time 1:00 - 2:00	1 hour	Teacher's classroom	First week of school
Wednesdays 3:00 - 4:00	1 hour	Room M3	Last four weeks of each quarter
Tuesday & Thursday Lunches A: 10:50 - 11:17 B: 12:24 - 12:51	1 hour	Room M3	Last four weeks of each quarter

Attendance School/Pack Time Session Guidelines

- 1) **You must be on time** for the session.
- 2) Come with your Attendance School slip filled out with name, student number, grade, and date.
 - a) Slips are available in attendance office
 - b) FIFO (First In First Out) - Attendance school will be applied to the first date needed then work forward from the beginning of the school year. Unless otherwise indicated by you.
 - c) Once the attendance office receives your slip that you finished the full hour of attendance school the secretary will remove the reason for attendance school. Make sure to turn your slip into the facilitator of attendance school. Credit will not be given without the slip.
- 3) For Pack Time you need to attend the class of your lowest grade, if this class is full or the teacher is not available, go to your next lowest grade class.
 - a) This time should be used for test retakes, finishing assignments, or silent reading.
 - a) Students must stay in class the full PACK Time in order to receive any attendance school credit.
 - b) Attendance school slips **MUST** be signed and turned in to the attendance office by 2:15 after the Pack Time session to receive credit.
- 4) **For all sessions, students need to be prepared to do class work or read. Students will not be allowed to sit and do nothing, listen to music or play on their phones.**
- 5) Students who are disruptive, as determined by the teacher, will be asked to leave and will not receive credit for attendance school that day.
- 6) Credit will be updated by the attendance office within a week of the session attendance.